

The Phoenix Symphony Donor Privacy Policy

The Phoenix Symphony is committed to the privacy of its donors. We take donor confidentiality very seriously. We do not sell, rent or exchange donor lists to any individual or organization for any purpose, ever. Nor do we share donor names or contact information externally without permission. This policy applies to all information received by the Phoenix Symphony, both online and offline, as well as any electronic, written, or oral communications.

The Phoenix Symphony collects and maintains the following types of donor information when it is voluntarily provided to us:

- Contact information such as name, address, telephone number and e-mail address
- Donation information
- Payment information
- Information on concerts, programs and events attended
- Information provided by the donor in the form of comments and suggestions

This confidential information is maintained in a password protected, encrypted and secured database that meets or exceeds PCI compliance. Only active personnel with authorization have access to this information and only for appropriate business purposes. This information is shared with board members and authorized personnel, only on a confidential and need-to-know basis.

Donor giving information is kept on file for IRS requirements and general business purposes to analyze overall giving patterns, assist budget projections, as well as to understand donors' interests in our mission. We will use personal information to keep donors informed of programs, special events and funding needs. We will always provide an "opt-out" procedure for donors to request that their names be deleted from mailings, phone calls or electronic communications.

We respect all requests from donors to remain anonymous.

If you have questions or concerns about this policy please email development@phoenixsymphony.org or call 602-452-0426.